

BOARD OF GOVERNORS OF THE CITY OF LONDON SCHOOL
Wednesday, 10 June 2020

Minutes of the meeting of the Board of Governors of the City of London School held
virtually on Wednesday, 10 June 2020 at 11.00 am

Present

Members:

Tim Levene (Chairman)
Deputy James Thomson (Deputy
Chairman)
Alexander Barr
Nicholas Bensted-Smith (Ex-Officio
Member)
Deputy Keith Bottomley
Lesley Cartmell
John Cloughton
Marianne Fredericks
Rosie Gill

Caroline Haines
Andrew Jones
Alderman Vincent Keaveny
Ronel Lehmann
Lord Levene of Portsoken
Deputy Edward Lord
Paul Madden
Sylvia Moys
Ian Seaton
Paul Stein

Officers:

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| Alan Bird | - Head |
| Charles Griffiths | - Bursar |
| Dr Richard Brookes | - Senior Deputy Head |
| Coco Stevenson | - Deputy Head (Pastoral) |
| Kathrin Ostermann | - Director of Development and Alumni Relations |
| Alistair MacLellan | - Town Clerk's Department |
| Devika Persaud | - Town Clerk's Department |
| Richard Holt | - Town Clerk's Department |
| Steven Reynolds | - Chamberlain's Department |
| Bukola Soyombo | - Chamberlain's Department |
| James Gibson | - Chamberlain's Department |

1. APOLOGIES

Apologies were received from Deputy Philip Woodhouse.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

Tim Levene declared an interest in Item 5 (Reappointment of Co-Opted Governors) by virtue of his family relationship with Lord Levene. He chose not to speak or vote on the item.

3. MINUTES

RESOLVED, that the public minutes and non-public summary of the meeting held on 22 May 2020 be approved.

4. **VOTE OF THANKS TO OUTGOING CHAIRMAN**

Deputy Edward Lord moved a vote of thanks to the outgoing Chairman and it was,

RESOLVED UNANIMOUSLY, that – at the conclusion of his two-year term of office as their Chairman – the Board of Governors of the City of London School wish to extend to:

DEPUTY JAMES THOMSON

their sincere thanks and appreciation for the manner in which he has presided over their deliberations and the detailed care and interest he has shown in all aspects of the life of the City of London School.

James has overseen the instigation of the School's Development Masterplan and, despite a number of obstacles in the programme, the final product promises to be tremendous legacy for thousands of children who will get to experience and enjoy the School in the years to come.

During his time as Chairman, the School has continued to achieve excellent academic and co-curricular standards. In the summer of 2019, results at both GCSE and A-level were school records. In recognition of this, and within the context of the School's commitment to social mobility, the School was named as London Independent Secondary School of the Year 2020 by the Sunday Times.

The Head has expressed his gratitude for James' support of the School during the last two years. In particular, he should like to thank the Chairman for his unstinting support for the articulation of the School's Strategic Vision 2019-24, and its ambition to develop young men who are kind, aware and ready. He further noted the Chairman's resolute commitment to the School's philanthropic endeavours – including through the creation of a Development and Alumni Relations Office – as it expands its bursarial ambitions, in order to make an education at the City of London School accessible to any boy who can benefit from it, regardless of their family's financial means. The foundations laid by the Chairman will reap a significant return over the years and decades to come.

James has performed his role as Chairman with great passion and commitment. His unfailing willingness to provide support through the varied and interesting challenges that face schools in the twenty-first century has been greatly appreciated by the Head, staff, parents and pupils alike.

Finally, the Governors wish to thank him for his generous hospitality during his years in office and to convey to him, their good wishes for his and his family's future health and happiness.

5. REAPPOINTMENT OF CO-OPTED GOVERNORS

The Town Clerk was heard regarding the expiry of terms of appointment of two co-opted Governors on the Board. It was proposed, subject to their agreement, that Lord Levene be appointed for a further year concluding June 2021, and Professor Paul Madden be appointed for a full four-year term concluding June 2024.

RESOLVED, that Governors,

- Appoint Lord Levene for a further term of one year, concluding June 2021.
- Appoint Professor Paul Madden for a term of four years, concluding June 2024.

6. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD

There were no questions.

7. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There was no other business.

8. EXCLUSION OF THE PUBLIC

RESOLVED, that under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Act.

9. NON-PUBLIC MINUTES

RESOLVED, that the non-public minutes of the meeting held on 22 May 2020 be approved.

10. NON-PUBLIC OUTSTANDING ACTIONS

Governors considered a report of the Town Clerk regarding non-public outstanding actions.

11. HEAD'S REPORT

Governors considered the Head's Report.

12. DEVELOPMENT AND ALUMNI RELATIONS ANNUAL REPORT

Governors considered an annual report of the Head regarding Development and Alumni Relations.

13. PROPOSALS FOR FUTURE ADMISSIONS AND ACCESSIBILITY AT CITY OF LONDON SCHOOL

Governors considered a report of the Head regarding proposals for future admissions and accessibility at City of London School.

14. ADMISSIONS REPORT FOR SEPTEMBER 2020

Governors considered the Head's Admissions report for September 2020.

15. **SAFEGUARDING REPORT**

Governors considered a report of the Head regarding Safeguarding.

16. **COMPLIANCE REPORT**

Governors considered a report of the Head regarding Compliance.

17. **BURSAR'S REPORT**

Governors considered the Bursar's report.

18. **ANNUAL UPDATE ON THE SCHOOL'S BURSARY AND SCHOLARSHIP PROGRAMME**

Governors considered an annual update of the Bursar on the School's Bursary and Scholarship Programme.

19. **REGULAR UPDATE OF THE SCHOOL'S RISK REGISTER**

Governors considered the Bursar's regular update of the School's Risk Register.

At this point of the meeting, two hours having elapsed, Governors agreed to extend the meeting until all items of business had been considered, in line with Standing Order 40.

20. **CASH AVAILABLE IN THE SCHOOL'S CHARITY: THE CITY OF LONDON SCHOOL BURSARY FUND INCORPORATING THE CITY OF LONDON SCHOOL FOR SCHOLARSHIPS & PRIZES FUND**

Governors considered a report of the Chamberlain regarding cash available in the School's charity: the City of London School Bursary Fund incorporating the City of London School for Scholarships & Prizes Fund.

21. **FINANCIAL INFORMATION DASHBOARD**

Governors considered a joint report of the Chamberlain and Bursar regarding the Financial Information Dashboard.

22. **REPORT ON ACTION TAKEN**

Governors considered a report of the Town Clerk regarding action taken.

23. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no non-public questions.

24. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were two items of other business.

25. **CONFIDENTIAL APPENDIX TO ITEM 15 - SAFEGUARDING REPORT**

Governors noted the confidential appendix to Item 15 (Safeguarding).

26. **STAFFING PAPER 1: IT OPERATIONS**

Governors considered a confidential joint report of the Headmistress of the City of London School for Girls and Head of the City of London School regarding the combining of IT Operations at the City of London School for Girls and City of London School.

27. **STAFFING PAPER 2: STAFF STRUCTURE**

Governors considered a confidential report of the Bursar regarding staff structuring changes.

The meeting ended at 1.21 pm

Chairman

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